



February 1, 2007

UDOT Pilot/Escort Driver Certification Course Course Scheduling Format

This is a general notice regarding Pilot/Escort Certification courses and the guideline that is now implemented by RSA Network Inc. as to when and where courses are established and offered.

The RSA Network Inc. office has an "Interest List" for areas of the country that people can call our office (801)838-8999 and place their names on this interest list.

When the RSA Network Inc. office has received a minimum of 15/18 people having noted an interest for a class in a specific area of the country, we will schedule a class for this area. All people that have noted an interest will be notified of this date and registration forms will be made available at the earliest possible time taking into consideration current training schedules and logistics. If RSA Network Inc. does not receive a minimum of 15/18 registrations, course may be cancelled. When a course is scheduled for a particular area, meeting size may be limited in size due to meeting space constraints.

Due to problems in the past, a completed registration form and payment is required to be submitted a minimum of 7 days prior to a particular course. These fees are noted on the registration forms. When the registration form and payment is received, the course materials will be sent to the applicant. Should payment be dishonored and is not resolved prior to attending the course, payment in the form of a Cashier's Check, Money Order or Cash will be required at the time of the course or admittance to course will not be allowed.

If a person attends the course and has received a Pilot/Escort Certification and has paid the course fee with a personal or company check or a Credit Card that is not honored, this Certification may be revoked. Should a Certification be revoked due to non-payment, all outstanding fees must be paid in full before Certification can be reinstated.

Should a company have an outstanding payment issue, prior balance that has not been paid in full or any other prior outstanding balance due to RSA Network Inc., these issues must be rectified prior to acceptance of any registrations for any course.

Course Fees are not refundable. Should applicant not attend a scheduled course due to circumstances beyond their control, applicant may attend any other course offered by RSA Network Inc. within 120 days without loss of course fees. However, applicant may be required to travel to attend another course without any compensation or consideration from RSA Network Inc.

If RSA Network Inc. finds that it is necessary to cancel a scheduled course due to any situation or circumstance beyond its control, course fees shall be returned to applicants as soon as possible.

Addendum: Affective 2/9/07, RSA Network Inc. does not provide any discounts regarding course fees to anyone, any group or any association.

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